

Plymouth Snowsports Centre – Kids Activity Days

Parents Information Pack



Dear Parent,

Thank you for booking your child/children onto our Kids Activity Days. This pack has been designed to ensure that we have a record of contact details and information for you and your child/children in preparation for their activities at Plymouth Snowsports Centre (PSC).

We hope this pack provides you with all the information you need and answers any questions you may have, including anything that your child/children need to bring with them for specific activities.

Please do not hesitate to contact a member of the PSC team, should you have any further questions.

Yours faithfully

Gill Robinson

Centre Manager

Plymouth Snowsports Centre

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www.jnplymouth.co.uk

STAFF USE ONLY:

DAYS BOOKED ON:

PHOTOGRAPHIC CONSENT: YES/NO

Information Pack.

Schedule of the day:

- Drop off between 9.00-9.30 (All adults need to sign their children in before leaving)
- 9.45-16.00 All children participate in Ski or Snowboard lessons (chosen on booking), Toboggan, Sno-Tube and Viper. All children are provided with a hot meal at lunch time with unlimited water and squash offered throughout the day.
- 16.00 Collection

Drop off and collection:

Our activity leaders will meet you in the Alpine Lodge from 9.00am which can be accessed through our main reception. You will be required to sign your child/children in and fill out any necessary paperwork. At this point you will be asked for a password for when you collect your child/children. If someone is picking them up on your behalf, they will need to know the password. You are required to pick up your child/children at 16.00.

Medical Details: There is a medical form at the end of the pack. Please complete this and an **Administering Medication Form** on the day if your child has medication to be taken on the day.

Any child/children with Additional Needs a parent/guardian is required to remain on site.

What to bring: -

- Refillable water bottle with their name on
- Waterproof Jacket
- Sensible shoes for activities (no flip/flops, crocs or open toe sandals)
- Long sleeved top, long trousers and pair of gloves for skiing/boarding

We don't recommend they bring: -

- Expensive/best clothing
- Handheld games consoles/music devices or Mobile phones
- Large amounts of money

N.B Please label all personnel belongings. PSC cannot be held responsible for any loss of or damage to belongings.

Photographic Consent We occasionally like to take photographs of the children participating in our Activity Days for marketing purposes. Please delete the statement as appropriate:

I **would/would not** be happy for my child to be included in a photograph.

Behaviour Policy: - We have a discipline procedure in place to ensure that positive behaviour is encouraged and all children are respected and given equal attention.

Please read and sign to confirm your agreement.

- **Incident 1** – Explain to child why their behaviour is unacceptable and what implications their behaviour has on others. Explain to the child they have been given a warning
- **Incident 2** – Explain to child as above. Child will be taken to the Duty Manager and the Activity Leader will explain the child’s behaviour. The Duty Manager will decide whether or not to contact the parent/guardian and explain the child’s behaviour.
- **Incident 3** – (If the same behaviour continues) – Explain to child as above. Child will be taken to the Duty Manager who will call the parent/guardian and agree on a suitable solution (this may include asking the parent to come and collect the child).

This structure will be reviewed on a daily basis. Please sign below to confirm you have read and understood the information

Signature of Parent/Carer.....

Print Name.....

Date.....

Child/Children's Name (separate names with comma)

.....

Age(s) (separate with comma)

.....

Address

.....

.....

.....

Name of Parent/Guardian

.....

Relationship to child/children

.....

Email

.....

Phone Number (s)

.....

Health

Dr Surgery

.....

Phone Number

.....

Medical Conditions/Illnesses

.....

.....

Allergies

.....
.....

Dietary Requirements

.....
.....

EMERGENCY CONTACTS

Emergency Contact 1 – Name and contact number

.....
.....

Relationship to Child

.....

Emergency Contact 2 – Name and contact number

.....
.....

Relationship to Child

.....

I give permission for my child to take part in Toboggan, Sno-Tube and Viper YES NO

I give permission for my child to take part in ski/snowboarding lessons YES NO

I give permission for your staff to administer First Aid if required YES NO

Children must be 8 years or over to participate in a Snowboard Day Camp, or 8 years or over to participate in a Ski Day Camp. In any unforeseen circumstances, we reserve the right to cancel/amend the day's activities. Please ensure a parent/guardian accompanies their child/children to the reception desk each day to sign them in, and returns to sign them out at the end of the day. Children must wear long-sleeved clothing, gloves, and sensible footwear with good grip. Children should not bring items of value to the Centre, and the Centre will not accept responsibility for any loss/damage.

Signature of Parent/Carer.....

Print Name.....

Date.....